



AUTOMATE

YOUR DATA COLLECTION

YOUR UNIQUE EMAIL ADDRESS IS

AUTOMATE YOUR DATA COLLECTION

To authorise the automatic collection of your Contract Note data, BGL requires you to complete the following.

Note: Macquarie does not provide PDF copies of contract notes via email. To obtain a copy of a Macquarie contract note please follow these steps:

- Login to your **Macquarie Prime Online Portal**
- Select **Trade** menu, select **Trade Transactions**
- Select the date range of the buy/sell and click on the transaction to generate a PDF
- Once the required PDF has been downloaded, attach the contract note to an email and send it your **unique email address** above.

Note: You are only able to filter the date range by 12 month periods under the trade transactions screen.

YOUR BROKER

Macquarie Bank
1800 187 434
GPO Box 2520 Sydney NSW 2001